Letter of Authority



OFFICE USE ONLY

This form must be completed in full. Please use BLOCK letters.

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*indicates mandatory fields (Individual associates/representatives/staff members must be listed).

The purpose of this authority is to enable the above listed authorities, to obtain relevant information for use when needed in connection with my financial planning arrangements. At no stage does this authority allow any of these representatives to conduct any changes, transactions or directly request communication that could lead to a financial transaction on my behalf.

I understand that this authority to remain in place for a period of 3 years, effective from the date of signing this authority or unless HOST**PLUS** is otherwise advised.

I understand that the above authorised representatives are required to complete a security check when obtaining any information on my behalf from HOST**PLUS**.

Yours faithfully,

(HOSTPLUS Member Signature)*:



Important Note to Third Party Authorities:

• The original signed authority must be sent to HOSTPLUS.

Please send **original** signed authority to HOST**PLUS** Locked Bag 3 Carlton South VIC 3053

If a certified Photo Copy of the original is sent to HOSTPLUS, the following rules apply:

- The issuer of the document cannot be the same person as the certifier of the photocopy even if they are authorised to certify documents.
- A member, beneficiary, or a witness can not be the certifier of the document. The person certifying the document can not be the benefactor of application even if they are authorised to certify documents.
- HOST**PLUS** reserves the right not to provide information to persons not specifically listed on this signed authority. If any additional persons require access to information, a new authority form is required to be completed and signed by the HOST**PLUS** member.
- HOST**PLUS** will not issue any communication that could lead to a financial transaction directly to a Third Party Authority that is not freely available on the HOST**PLUS** Website.

When you have completed this form please send it to: HOST**PLUS** Locked Bag 3 Carlton South VIC 3053