

Direct Debit Request

Bank copy

bankwest



Bank of Western Australia Ltd ABN 22 050 494 454 AFSL 236872

Section 1 – Customer details

☐ New ☐ Existing Cancel existing instructions? ☐ Yes ☐ No

I/We authorise and request Bank of Western Australia Ltd (User ID No. 473, 954 or 138471) 'Bankwest', until further notice in writing, to arrange for my/our account (as described in Section 2 below) to be debited as specified. If no amount is specified, the account may be debited with any amount(s) Bankwest feels appropriate.

Title Given name(s) Surname

Title Given name(s) Surname

Company name (if applicable) ACN (if applicable)

Address(es)
 State Postcode
 State Postcode

Section 2 – The schedule

Note: Direct Debiting is not available on the full range of accounts. If in doubt, please refer to your financial institution. Please ensure account details are correct and that this request is signed by required number of authorised signatories.

Debit account details

Financial institution Branch

Account name(s)

BSB Account number Direct debit commencement date

Amount (do not complete if amount will vary) Payment details
\$

Frequency ☐ Weekly ☐ Fortnightly ☐ 4 weekly ☐ Monthly ☐ Quarterly ☐ Annually ☐ Upon request

Additional options for loans only ☐ Interest only ☐ Standard monthly repayment

Credit Bankwest credit card

Account number
 ☐ Fixed amount \$
☐ Account balance ☐ Statement balance ☐ Minimum payment due

Credit Bankwest account

BSB Account number

Section 3 – Declaration

Upon receipt of my/our telephone, electronic or written instructions from time to time, please debit my/our account at the institution referred to above, with the amount referred to in the instructions, and credit the amount to my/our account with you, as I/we specify.

You determine the order of priority of payments under this arrangement and other authorities or mandates I/we have given you.

For instructions given by telephone or electronic means: I/we acknowledge that use of these services involves a greater risk of unauthorised use of my/or nominated account. I/we must safeguard the security of all passwords and security codes and not disclose them to anyone. I/we understand that they are the equivalent of my/our signature on a transaction. I/we accept full responsibility for any loss,

claim or damages which you may suffer as a result of acting upon instructions you receive which include my/our passwords or security codes.

I/We have read the Service Agreement overleaf and agree to its terms.

You may continue to rely on this request until you receive my/our written notice to the contrary. I/we will notify you in writing if a change is required to the nominated account.

If the method of operation of the nominated account requires more than one signature, then this request must be signed in the same manner.

Signature Date Signature Date

Processing staff member BB Date

Section 4 – Direct debit request service agreement

1. Bank of Western Australia Ltd ABN 22 050 494 454 ("Bankwest") as Debit User will initiate direct debit payments in the manner referred to in the Schedule.
2. Debit payments will be made when due. Bankwest will not issue individual confirmation of payments made.
3. Bankwest will give the customer at least 14 days' written notice if Bankwest proposes to vary details of this arrangement, including the amount and frequency of payments.
4. If the customer wishes to defer any payment or alter any of the details referred to in the Schedule, the customer must either visit a Bankwest Customer Service Centre, telephone the Bankwest Customer Help Centre on 13 17 18 or write to Bankwest at the following address:
**Transactional Banking Unit
Level 1
100 James Street
Northbridge WA 6003.**
5. Any queries concerning debit payments or disputed debit payments must be directed to Bankwest as Debit User in the first instance. Customers may obtain details of the claims process by contacting the Bankwest Customer Help Centre on 13 17 18.
6. Direct debiting is not available on the full range of accounts at all financial institutions. If in doubt, the customer should check with the financial institution before completing this Direct Debit Request.
7. The customer should ensure that the account details given in the Schedule are correct by checking them against a recent statement from the financial institution at which the account is held.
8. By signing this Direct Debit Request, the customer warrants and represents that he/she/they is/are duly authorised to request the debiting of payments from the account described in the Schedule.
9. It is the customer's responsibility to have sufficient cleared funds available in the account to be debited to enable debit payments to be made in accordance with this Direct Debit Request.
10. If a debit payment falls due on any day which is not a business day, the payment will be made on the next business day.
11. If a debit payment is returned unpaid, Bankwest may charge the customer a fee for each unpaid item.
12. Customers wishing to cancel this Direct Debit Request or to stop individual debit payments must give at least 7 days' written notice to the Bankwest Transactional Banking Unit. This may be arranged at a Bankwest Customer Service Centre or by calling the Bankwest Customer Help Centre on 13 17 18.
13. Except where the account or banking service terms and conditions permit disclosure, and except to the extent that disclosure is necessary in order to process debit payments, investigate and resolve disputed transactions or is otherwise required or permitted by law, Bankwest will keep details of the customer's account and debit payments confidential.

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claim or damages which you may suffer as a result of acting upon instructions you receive which include my/our passwords or security codes.

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Processing staff member BB Date

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10. If a debit payment falls due on any day which is not a business day, the payment will be made on the next business day.
11. If a debit payment is returned unpaid, Bankwest may charge the customer a fee for each unpaid item.
12. Customers wishing to cancel this Direct Debit Request or to stop individual debit payments must give at least 7 days' written notice to the Bankwest Transactional Banking Unit. This may be arranged at a Bankwest Customer Service Centre or by calling the Bankwest Customer Help Centre on 13 17 18.
13. Except where the account or banking service terms and conditions permit disclosure, and except to the extent that disclosure is necessary in order to process debit payments, investigate and resolve disputed transactions or is otherwise required or permitted by law, Bankwest will keep details of the customer's account and debit payments confidential.